

GLENDIVE ELEMENTARY AND DAWSON HIGH SCHOOL UNIFIED BOARD
BOARD OF TRUSTEES

December 12 , 2011

7:30

1. Call to Order

2. Introduction of Guests

For those individuals who desire to address the Board during the “public comment” portion of the meeting, (for items NOT on the agenda), if you haven’t already done so, please sign your name to the sheet located with *the Clerk* and indicate the general topic on which you will be commenting. The Board Chairman will call individuals to speak in the order listed on the sheet provided. The Board would like to remind everyone in attendance that to avoid violations of individual rights of privacy, a member of the public wishing to address the Board during this time will not be allowed to make comments about any student, staff member, or member of the general public during his/her designated time to speak. In addition the Board will not hear comments on contested cases or other adjudicative proceedings. Depending on the number of persons who wish to address the Board, the Board Chairman may place reasonable time limits on comments, in order to maintain and ensure effective and efficient operations of the Board.

By law the District cannot take any action on any matter discussed during the “public comment” portion of the meeting, until such time as the matter is specifically noticed on the agenda, and the public has been allowed the opportunity to comment.

CONSENT AGENDA

3. Review and Approval of Minutes

3.1 November 14, 2011 Regular Meeting

4. Review and Approval of claims and financial reports

4.1 Claims against the district (EL)

4.2 Activities Account (EL)

4.3 Investment Report (EL)

4.4 Revenue and Budget Balances (EL)

4.5 Cash Balances (EL)

4.6 Claims against the district (HS)

4.7 Activities Account (HS)

4.8 Investment Report (HS)

4.9 Revenue and Budget Balances (HS)

4.10 Cash Balances (HS)

5. Communication

6. Staff and Committee Report-

7. Unfinished Business

7.1 Superintendent Search

8. New Business

8.1 Key Club Activity Requests

8.2 Alexis Lund-Forensics Meet

8.3 Early Graduation Request

8.4 NASSP National Conference

8.5 Review Board Policies 1000-1640 Board of Trustees

8.6 Donations

9. Staffing

9.1 High School:

9.2 Elementary :

10. Public Comment -

11. Reports

11.1 Superintendent Report

11.2 Jefferson Principal Report

11.3 Lincoln Principal Report

11.4 Washington Principal Report

11.5 High School Principal Report

11.6 Technology Coordinator Report

11.7 Athletic Director Report

12. Volkert & Wegesser Request – CLOSED

13. Adjournment

Notes for the December 12, 2011 School Board Meeting

7. Old Business

7.1 Superintendent Search: The trustees can discuss dates for going over the applications and possible questions that they will ask at the February 6 and 7 interviews. The interview questions and format will need to be finalized at the January 9 meeting.

8. New Business

8.1 Key Club Division Rally-Student, Jaelynn Grisso (Key Club's State Lieutenant Governor of Region V), would like to hold a Divisional Rally for Key Club. The Rally would be held on Sunday afternoon, December 18th, in the DCHS Library. Mrs. Shaide has already given permission for the event to take place. Key Club members from Sidney, Miles City, and Glendive would be present. However, it is not a required event. It is simply a fun, get-together for Division 5. In addition, she is requesting permission for Key Club to provide day care during the forensics meet on January 7.

8.2 Alexis Lund would like to discuss the forensics meet in Glendive on January 7. She is soliciting for judges.

8.3 Early Graduation Request: A student is requesting permission to graduate at the semester for personal reasons. The board chair may need to call an executive session for this agenda item.

8.4 NASSP National Conference: Bruce Clausen is the state president for the MASSP. In this role, his expenses are paid by the national conference on March 8-10 in Tampa, Florida. He needs board permission to use professional leave as it is out of state.

8.5 Review Board Policies 1000-1640 Board of Trustees: Last month Jeff Weldon mentioned a few changes to the policies and the need for periodic review. I would like the trustees to review the 1000 policies. If there are changes, to any particular policy, it can be noted as a first reading. If there are no changes, it would only be noted in the minutes as a review. I would particularly look at policy 1210 Qualifications, Terms and Duties of Board Officers, 1420 School Board Meeting Procedure, and 1531 Trustee Expenses. I changed policy 1005 The Mission of the Board and 1007 Philosophy of Education to reflect the District's mission statement and core values. Feel free to amend it or change it back to the original policy.

9.1 High School Hiring:

9.2 Elementary Hiring:

Superintendent's Report
Jim Germann
December 12, 2011

Building, Budget and Transportation Committee meeting- We need to set a date for this committee in January. I would like to discuss the heating and electrical upgrades that are needed in every building in the District. This would be a good use of the oil revenues for this year. Once the committee has a chance to discuss the projects and if they are approved, the entire board could act on them in February. We would have our third quarter revenues by that time. The best date for the building and budget meeting would be January 17. Jay Cederberg from Mechanical Technologies can attend that day to discuss heating proposals. He has evaluated each of the buildings and has written proposals that he would like to present to the committee. If that date will not work, January 23 would be second choice.

MTSBA Funding Study Group- I have been selected to be one of two class A superintendents to be a part of this study group. MTSBA voted at MCEL to begin the class caucuses to begin preparing for the next legislative session. The first meeting is December 12 in Helena. I need to be in Helena on December 13 and 14 for the Chapter 55 Accreditation Review Task Force so it will not require a lot of extra travel time. I will not be at the December board meeting because of these meetings. The agenda for that meeting will focus on updating the board policy manual.

Enrollment- The enrollments continue to rise since count day on October 3. The elementary district is up 12 students and the high school is up 2. The second count day is February 7. The enrollment for the two days is averaged to determine the ANB for the year. The elementary is up 6.5% at the current time.

Trustee Elections: The petitions for the May 1 trustee elections will be available after December 27. Trustees that are up for reelection are Penny Denning, David Hill, LaNette Simonton, and Kent Shepherd. We may want to consider running a mail ballot as there are such a large percentage of absentee voters that it may become more economical.

Jefferson Elementary
Board Report
December 2011

EXXON MOBILE GRANT-Thanks to the efforts of Tim Mort of Mort Distributing Inc. at the Whistle Stop, Jefferson School has been awarded a \$500 ExxonMobil Educational Alliance Grant. Funded by ExxonMobil Corporation, the ExxonMobil Educational Alliance program is designed to provide Exxon retailers like Mort Distributing Inc, with an opportunity to invest in the future of their communities through educational grants to neighborhood schools. Thank you, Mort Distributing for your generous gift.

ALLEN FOUNDATION-Miles City-Mrs. Bruno was awarded a \$400 grant for a document camera. She will use the camera to display documents, books and other objects. Congratulations Mrs. Bruno!

CHRISTMAS PROGRAM-The Christmas Program-Frosty's First Adventure will be on Tuesday, Dec. 6th at 6:30 p.m. at the DCHS Auditorium.

BOOK FAIR-The Book Fair was a great success and we would like to thank everyone who purchased items during the Book Fair. The total amount earned by Jefferson Library was \$4,096.81

TRADING CARDS-On Nov. 30th the Trading Card students signed and distributed their Trading Cards to the Kindergarten, first and second grade students.

READING ASSEMBLY-We held the Reading Assembly on Nov. 9th and eight students received the collector albums and fifty-six students received the coins for reaching their reading goals. A big thanks to Stockman Bank for donating the albums and coins.

CHARACTER COUNTS-Pillar of the Month-**Caring**-To demonstrate caring, one would show love, regard, and or concern for the well being of others.

MANNERS OF THE WEEK-

Nov. 29-Dec. 2- Use "please," "thank you," and "excuse me" frequently.

Dec. 5- Dec. 9- Don't laugh at other people's mistakes.

Dec. 12-Dec. 16- Greet people with a smile. Make eye contact.

Dec. 19-Dec. 22- Apologize sincerely and accept apologies from others

DATES TO REMEMBER:

Dec. 2-Midterm

Dec. 6-Christmas Program-6:30 p.m. at DCHS auditorium

Dec. 7-**Early Out**-12:40 p.m.

Dec.22-**Early Out**-12:40 p.m.

Dec. 23-Jan. 2-**VACATION**

Lincoln School
Board Report
December 12, 2011

1. Geography Bee - Fourth and fifth grade students are currently participating in class-wide geography bee competitions to determine representatives for January's school-wide bee. One student will then be selected to represent Lincoln School by taking a qualifying written exam for the state-wide competition in April.
2. Bal-A-Vis-X - With the help of Linda Cunningham, we are continuing our implementation of Bal-A-Vis-X training with students. As you may recall, Mr. Bill Hubert was here in Glendive this past summer and provided instruction of this program for many of our teachers and others from schools in the area. This program encompasses many components that have been found to be beneficial in helping students develop brain-body integration. Activities with varied levels of complexity involving rhythm and repetition require body coordination and focused attention. Exercises work to develop balance, auditory and visual teaming, and patterning.
3. Conference Notes - Of 285 conferences scheduled at the conclusion our first quarter, 253 were either held or made up in the days immediately following. This 89% is similar to the attendance percentages that we have had in recent years. Several of those who did not attend have more than one child here in school.
4. Stack Up Day - Lincoln students participated in the World-wide "Stack Up Day" on November 17. The goal of the activity was to have as many students in multiple locations involved in "stacking" on the same day. This year 412, 259 people participated.
5. Common Core Standards - On our Staff Development day, Wednesday December 7, Kim Stanton of Prairie View Consortium was here to discuss the newly adopted Common Core Standards with staff. Elementary teachers continued working on integration of math curriculum.
6. Dates: December 22 - Early Out - Christmas Break begins - 1:00 P.M.
December 22 - January 2 - Christmas Break - NO SCHOOL
January 3 - Classes Resume
January 13 - End of the 2nd Quarter of School

Washington Middle School
Board Report
December 12, 2011

1. The student council is once again sponsoring an "Adopt a Family" for Christmas campaign. As always the response has been heart warming. Our kids really do get with the program and sponsor a number of families.
2. On December 7th we will be hosting the PIR work session for the elementary teachers and the WMS math teachers in this building. As we continue on with our work regarding common core standards, the staff will compare the common core standards as opposed to the current state standards. This is often intense work but necessary. I would like to compliment Mrs. Begger and Mr. Lynn with regard to this. They have really put in the extra effort to make our work sessions a success. The rest of the WMS staff will be headed to the high school to hear the message about the common core standards from Kim Stanton.
3. The National Junior Honor Society was able to earn \$900 at the recent book fair. They use this money to fund their projects, pay their dues, and help with community service.
4. Due to the increase amount of reports and referrals concerning girl relationship issues, Mrs. Nissley started a 6th grade "Girls Club. The purpose of the club is to allow girls to socialize and interact with the girls they may not normally "hang out" with and to discuss and learn topics specific to being a girl. Some of the topics include: relationships, self, healthy body image, assertive skills, cyberbullying, relational aggression, stress management, and problem solving. The girls meet every other week during lunch and lunch recess. At the end of the year the club concludes the activities with a sleep over held at the school. There are 30 girls participating this year out of 35 in the sixth grade. Not a bad percentage. Mrs. Nissley tried it with last year's group of sixth graders and it was largely successful.

5. Last year we had a mentor program with the college. However, due to scheduling difficulties we switched to our own mentoring program. The 8th graders are mentoring the 6th graders. We currently have 19 mentor/mentee pairs with a total of 38 students involved in the program. The mentors are recommended by teachers. The positive contact by the mentors include: meeting with mentee during lunch recess once a month, meet at least one morning with the mentee, weekly cards and notes delivered to the mentee's locker, greeting the mentee in the hallway, and other common courtesy type behaviors as a way of setting an example.
6. The WMS Christmas band and choir concert is at 7:00 on December 15th. You are all invited as usual.

The Students and Staff at WMS
Wish you all
A
Happy Holiday Season!



D.C.H.S. Board Report

December Board Meeting 2011

Mr. Clausen & Mr. Murphy



1. **Happy Holidays** to you and yours.....
2. You should have received a copy of the **FUNDAMENTALS of the MHS Athletic Regulations.**
 - a. It is a succinctly written information source for you;
 - b. I have sent it out to every head coach;
 - c. At the request of Mr. Germann, I had copies run for the board members;
3. I would appreciate Board permission to attend the **National Association of Secondary School Principals' Conference** in Tampa, FL on March 8 (Th /departure)---13 (Tu /return), 2012. It will be at NO COST to the district, other than professional leave for me. It will be paid for by the Montana Association of Secondary School Principals, during my currently Presidency of the Association. Thank you in advance. I have always enjoyed attending the National Conference. This will be the third time is all, in my 29 year career.
4. Mr. Renander will have a **student teacher** next semester.....*Ms. Stephanie Haynie*, from MSU-B, and a Circle native. She will begin January 3, 2012 and she has a 14 week placement here in math.
5. Information has been provided to teachers and coaches in the high school with regard to: The **Montana Asthma Control Program** in conjunction with the Office of Public Instruction is offering *free on-line training* for coaches and staff on the unique needs of students and athletes with asthma. The training is approved for 1 OPI renewal unit. For more information and to access the trainings, visit <http://www.asthmamontana.com> and click on the "Schools and Coaches" tab. For more information please contact Katie Loveland at (406) 444-7304.
6. **Speech Meet** to be held at D.C.H.S. on January 7th, 2012.
 - a. Ms. Lund would like to address the Board on this.....
 - b. We need judges.....can you help?
7. Upon return from *Winter Break* we will have a **student assembly** in the gym during 3rd period on January 3rd.
 - a. A "*Strength Team*" will entertain the students and visit with them regarding bullying; behaviors, respect, goals, etc.....
 - b. Sponsored by the local ministerial association.....no cost to us!
8. Mr. Dryden is heading up the building *calendar committee* once again and the committee he is on has provided a **draft** of **next year's calendar**. Our staff appeared to be in favor of it.
9. On December 7th, we had an *early release day* with a **staff in-service** from 1:30 to 3:30 pm; there will be presentations by Kim Stanton of PVCC in the DCHS Cafeteria on the **Common Core Standards**.....

- 1:30-2:00 pm ~ A Common Cores *101 presentation* for ALL teachers K-12, in every content area;
- 2:00-2:45 pm ~ ELA (English Language) Common Cores for ALL teachers, in every content area—including Music, Voc; HE/PE., Business, FACS, etc.
- 2:45-3:30 pm~Math Common Cores for any educator who instructs math.
- NOTE: After review and comparison with Montana’s current standards, State Superintendent of Public Instruction Denise Juneau recommended in May of this year that the Montana Board of Public Education adopt the Common Core State Standards in English Language Arts and Math. These standards are higher and clearer than current standards. On Nov. 4, the Board of Public Education officially adopted these standards.

Flexibility called for once again.....as we near the end of semester 1.

- a. 12/7 = Today....the State of Montana will lower flags on state property in honor of those who died as a result of their service at Pearl Harbor seventy years ago.
- b. 12/7 = Red Devil Booster Club Meeting @ YRi6:30 pm;
- c. 12/8 = Wr @ Miles City 6:30 pm (V/Jv) (*schedule change.....*);
- d. 12/8 = LES Christmas Program @ DCHS auditorium.....7:00 pm;
- e. 12/9 = Gbb vs. Williston.....4:15; 5:45; 7:30 pm;
- f. 12/10 = Forensics @ Worden....Huntley Project Meet....8:00 am;
- g. 12/11 = LaDonna’s Dance “Nutcracker” in the DCHS auditorium @ 3 pm; (auditorium rental).
- h. 12/12 = Board Meeting @ 7:30 pm;
- i. 12/13 = Winter Sports/Activities pictures by LifeTouch (before & after school)
- j. 12/13 = DCHS Winter Choir Concert @ 7:30 pm
- k. 12/13 = MASSP Meeting @ Wolf Point.....12:30 pm;
- l. 12/14-15 = Glendive School Health Screenings for staff;
- m. 12/15 = Wr vs. Hardin...(Jv-V) @ 4:00 pm; + (Bbb V game after Wr);
- n. 12/15 = Bbb vs. Dickinson (Fr/Jv games @ DCC); V @ DCHS 7:30 pm;
- o. 12/15 = WMS Winter Band/Choir Concert @ DCHS7:00 pm;

- p. 12/16 = GEA Christmas Party @ Hungry Joe's.....6:30/7:00 pm;
- q. 12/17 = Gbb vs. Hardin.....4:15; 5:45; 7:30;
- r. 12/17 = Forensics @ Glasgow ...8:00 am;
- s. 12/19 = Deer Creek.....@ DCHS "all day"...+....Christmas Program;
- t. 12/22 = Early Release @ 1:23 pm for Winter Break;
- u. 12/22 = Bbb/Gbb vs. Glasgow sub varsity @ 2 & 3:30/ Gv @ 5; Bv @ 6:30;
- v. 12/23-1/2 = Winter Break
- w. 1/3 = School resumes after Winter Break; Happy New Year!
- x. 1/3 = Student Assembly 3rd period....."Strength Team";
- y. 1/3 = Wr vs. Miles City.....6:30 (jv & V); (schedule change).
- z. 1/4 = Next Faculty Meeting.

***At this Holiday Season, our thoughts turn
gratefully to those who have contributed
to the success of our school.***

***In this spirit we say, simply but sincerely...
"Thank you and Best Wishes for the Holidays
and a Happy New Year" to our School Board.***

Mr. Bruce Clausen and Mr. Wade Murphy

Technology Report

Glendive Public Schools

December 12, 2011 Board Meeting

- Continuing work on School Master Web Classroom program
- Continuing hardware maintenance
- Continue day to day maintenance and repair

The Google Apps for Education introduction project continues. At this point we have completed the introduction to staff at Washington Middle School and Dawson County High School. With students we have worked our way through grades 6 through 10 and have approximately 45% of the 11th and 12th grade completed. I will Intro the Jefferson School Staff the week of December 12th.

I requested feedback from WMS teachers and here are a few of the comments;

- *I have used Google apps to do my most recent history reports on ancient Egypt. I had the students research their chosen topic and then copy and paste the url of the information they found into a document called notes. They then created a new document to write their actual report in. They will email both their original notes and their final document to both Mrs. Peterson (Language Arts teacher) and me and we will check their document for errors/improvements. I will also be checking their notes and comparing them with their project to make sure they did not plagiarize the information in their report. They will be receiving both a history and a language arts grade for the project. Schaaf D*
- *I am putting copies of worksheets they can copy if the student is gone and pretests on for parents and students to refer to when preparing for a test. I have been doing weekly testing for my Math Enhancement class using Forms. Miller L*
- *Students e-mail assignments to me.
We use create written assignments on docs ie. journal entries, etc.
It will come in especially handy for our National History Day projects as students will be utilizing their gathered information in Language Arts and History classes as well as from home
It's also a great way for teachers to gather information using the Forms aspect ie. student behavior records Nielson L*

Once the introduction process is complete we will assess the need for further training.

Respectfully submitted,

Bill Miller

Technology Coordinator

DAWSON COUNTY HIGH SCHOOL

-Athletics-

School Board – Wednesday, Dec 7, 2011

Fall Sports Awards Dinner was held at the Moose (70th) in November. Awards for all the fall sports were awarded a summary follows.

**DAWSON COUNTY HIGH SCHOOL
2011 FALL SPORTS AWARDS DINNER (70th)
TUESDAY - November 15, 2011 - MOOSE HALL**

Cheer Team Awards

- a. 9 Varsity Letters Awarded (4 Seniors, 3 Juniors, 2 Sophomores)
- b. Captains Award - Janell Mischel (12), Emily Quale (12)

Introduction of Kirk Lienwand and presentation of Football Awards

- a. Introduction of Assistant Coaches
- b. Season Summaries
- c. 26 Varsity Letters Awarded (7 Seniors, 13 Juniors, 6 Sophomores)
- d. Co-Captain Awards – Tyler Sadorf (12), Nick Burman (12), Josh Reed (12), Stephen Becker (12)
- e. All-Conference Recognition - Chandler Ryan (12) 2nd Team DE; Bryant Grimes (12) 2nd Team (P);
Tyler Sadorf (12) HM DL; Seth George (11) HM LB; Taylor Schwartz (10)
HM S; Josh Reed (12) HM DB; Nick Burman (12) HM OL
- f. Special Awards
Lineman of the Year (Darwin Jung Award) - Tyler Sadorf (12)
Most Valuable Player - Offense - Colter Bachmeier (10)
Most Valuable Player - Offense - Tanner Schwartz (10)
Most Valuable Player - Defense - Seth George (11)
Most Valuable Player - Special Teams - Bryant Grimes (12)
Most Improved Player - Victor Pulse (11)
Spirit Award - Hunter Herbaugh (10)

Introduction of Jim Temple for presentation of Cross Country Awards

- a. Season Summary
- b. 30 Varsity Letters (20 Girls - 5 Seniors, 7 Junior, 7 Sophomores, 1 Manager)
(10 Boys - 2 Senior, 4 Junior, 2 Sophomore, 2 Freshmen)
- c. All-State Recognition - Paitton Herbst (10) 5th; Rio Frame (11) 10th
Layne Lantis (11) 4th; Matt Keltgen (11) 15th
- d. Captain Awards - Melissa Lynn (12); Rio Frame (11); Matt Keltgen (11)
- c. Special Awards
Most Inspirational/Red Devil Award - Dillon Tennant (10); Jordan Donaghy (11)
Most Improved - Jesf Hageman (10); Carly Svenvold (10)
Most Valuable - Layne Lantis (11); Matt Keltgen (10)
Paitton Herbst (10); Rio Frame (11)

Introduction of Doug Selvig for presentation of Golf Team Awards:

- a. Season Summaries
- b. 10 Varsity Letters Awarded (2 Seniors, 5 Juniors, 2 Sophomores, 1 Freshman))
(6 Boys - 3 Juniors, 2 Sophomores, 1 Freshmen)
(4 Girls - 2 Seniors, 2 Juniors)
- c. All-Conference - Zach Palmer (11), Blake Stanhope (11), Gavin McPherson (10)
Jodi Dion (12); Alli Mittlestadt (11)
- d. All State - Zach Palmer (11) 13th; Alli Mittlestadt (11) 9th
- e. Special Awards
Special Awards - Darwin Miller Most Valuable Golfer Award -
Zach Plamer (11); Alli Mittlestadt (11)

Introduction of Coach Laurie Nelson for presentation of the Volleyball Awards

- a. Introduction of Assistant Coaches
- b. Season Summaries
- c. 14 Letter Awarded (3 Seniors, 5 Juniors, 2 Sophomores, 1 Freshman, 3 Managers)
- d. Co-Captains - Devyn Asche (12); Kasey Robson (12); Jordan Deborg (12)
- e. Special Awards All-Conference Recognition - Devyn Asche (12) 1st Team; Kasey Robson HM (12)
Jordan Seborg (12) HM
- f. Special Awards
 - Most Inspirational - Jordan Johnson (11)
 - Most Improved Player - Kasey Robson (12)
 - Most Valuable Defense - Jordan Seborg (12)
 - Most Valuable Offense - Devyn Asche (12)

Winter activities have begun.

FORENSICS – 10 participants – 1 Senior, 2 Juniors, 3 Sophomores, 4 Freshmen

- They have had three meets and go to Huntley this weekend.
- Glendive will have a home meet on Saturday, January 7th. If any of you can be a judge at the meet contact Ms. Lund at the high school. Thank you in advance for any help you can provide.

CHEER TEAM – 11 participants – 5 Seniors, 3 Juniors, 3 Freshman

**WRESTLING – 26 participants – 2 Seniors, 5 Juniors, 6 Sophomores, 10 Freshmen,
3 Managers**

- Opened their season the first week of December in Sidney. Last weekend went to Forsyth.
- They have their first home match on Thursday, December 15 against Hardin at 5:30 (We have a Wrestling/Boys Basketball combination that night)

**BOYS BASKETBALL – 29 participants – 5 Juniors, 9 Sophomores, 11 Freshmen,
4 Managers**

- Currently Varsity 0-1; JV 0-1. They opened their season the first week of December at home against Wolf Point followed by a game on the road against Williston last weekend.
- Upcoming games this week are scheduled at home against Dickinson (Thur-Dec 15) and at Hardin (Sat-Dec 17).

**GIRLS BASKETBALL – 32 participants – 5 Seniors, 8 Juniors, 6 Sophomores,
11 Freshmen, 2 Managers**

- Currently Varsity 1-0, Frosh 0-1. They opened their season the first week of December at Wolf Point followed by a game at home against Williston last weekend.
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 - Most Valuable Defense - Jordan Seborg (12)
 - Most Valuable Offense - Devyn Asche (12)