

**GLENDIVE UNIFIED BOARD MEETING**

**DATE:** MAY 9, 2011  
**TIME:** 7:30 PM  
**PLACE:** HIGH SCHOOL BOARD ROOM  
**MEMBERS PRESENT:** LANETTE SIMONTON  
JEANNE SEIFERT  
PENNY DENNING  
BRIAN STEFFEN  
TAMMY ERICKSON  
DAVID HILL  
KENT SHEPHERD  
THOMAS EATON  
MANDY HOFFMAN (ARRIVED 7:45 PM)  
**MEMBERS ABSENT:** STEVE ZORN  
**STAFF:** JIM GERMANN, SUPT  
ANNE SADORF, BUS MGR/CLERK  
BRUCE CLAUSEN, HS PRINCIPAL  
WADE MURPHY, VICE PRINCIPAL  
ROSS FARBER, PRINCIPAL  
STEVE LYNN, PRINCIPAL  
VICKY PANASUK, PRINCIPAL  
SANDY GREY EAGLE, SPECIAL SERVICES DIRECTOR)  
BILL MILLER, TECHNOLOGY COORDINATOR (ABSENT)  
**MEDIA:** CHARLIE DENISON; EMILIE BOYLES  
**GUESTS:** STEVE ENGBRETSON; BETTY LOU DEKAYE; JIM PERSON

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Betty Lou DeKaye was presented with a watch to commemorate 25 years of service to the Glendive Public Schools. Cashe Burrows and Rod Barth were awarded 25 year watches at a GEA sponsored tea earlier in the day.

**REORGANIZATION**

The meeting was called to order at 7:30 pm

P Denning moved B Steffen seconded to declare Jeanne Seifert, representing District #1, duly elected by acclamation for a three-year term to the Unified Board of Trustees of Glendive School District #1 and Dawson High School and to declare Tammy Erickson duly elected to the Board for a two-year term. All members present voted aye.

P Denning moved K Shepherd seconded to declare Amanda Hoffman, representing District #3, duly elected by acclamation for a three-year term to the Unified Board of Trustees of Glendive School District #1 and Dawson High School. All members present voted aye.

County Superintendent, Steve Engebretson administered the Oath of Office to Trustees Seifert and Erickson. It was noted that S Engebretson will meet with M Hoffman privately to administer the Oath of Office.

A Sadorf called for nominations for Board Chairman. K Shepherd moved T Eaton seconded to retain the current officers, ( L Simonton - Board Chairman and J Seifert – Vice Chairman). With no further nominations a unanimous ballot was cast for L Simonton, Board Chairman and J Seifert, Vice Chairman.

B Steffen moved T Erickson seconded to appoint Anne Sadorf as Clerk. All members present voted aye.

K Shepherd moved B Steffen seconded to authorize Clerk to invest district funds. All members present voted aye.

**CONSENT AGENDA**

J Seifert moved D Hill seconded to approve the minutes of the April 11, 2011 meeting. All members present voted aye.

T Erickson moved K Shepherd seconded to approve the minutes of the April 28, 2011 special meeting. Following discussion regarding job descriptions, all members present voted aye.

L Simonton and K Shepherd explained the State of Montana gives each employee a pre-evaluation form along with the job description. The consensus of the board was to have the Evaluation committee explore the option of pre-evaluation forms.

B Steffen moved T Erickson seconded to approve agenda items 4.1 thru 4.7. All members present voted aye.

K Shepherd moved M Hoffman seconded to approve agenda items 4.6 thru 4.13. All members present voted aye.

### **COMMUNICATION**

No communication was presented to the Board.

### **STAFF AND COMMITTEE REPORTS**

P Denning stated the IBB committee would present their recommendations later in the meeting.

### **GENERAL FUND LEVY ELECTION**

J Germann displayed a budget information power point presentation. Based on information contained in HB 2 and SB 329 the maximum Elementary budget levy amount would be \$104,163 and the maximum DCHS budget levy amount would be \$178,161 however, it was noted that final revised Budget Data Sheets will not be available from the OPI until after May 13, 2011.

B Steffen moved J Seifert seconded to set the Elementary General Fund budget levy at the maximum amount. All members present voted aye.

P Denning moved K Shepherd seconded to set the High School General Fund budget levy at the maximum amount. All members present voted aye.

### **TRANSFER OF OIL REVENUE IN BUDGETED FUNDS**

J Germann explained oil and gas revenue can be transferred from the Transportation Fund to the Building Reserve Fund. He proposed the Board consider transferring \$30,000 from the Elementary Transportation Fund to the Elementary Building Reserve Fund and \$9,000 from the DCHS Transportation Fund to the DCHS Building Reserve Fund. A motion will be introduced at the June 13, 2011 meeting. Public comment is invited.

### **BUDGET AMENDMENT PROCLAMATION**

P Denning moved B Steffen seconded to approve the attached budget amendment proclamation in the amount of \$150,000.00 for the Elementary School District #1. All members present voted aye.

K Shepherd moved B Steffen seconded to approve the attached budget amendment proclamation in the amount of \$150,000.00 for the Dawson High School. All members present voted aye.

### **LABOR MANAGEMENT COMMITTEE RECOMMENDATIONS**

P Denning reported the recommendation of the Labor Management committee is to agree to a one year contract with zero added to the base; grant steps and lanes; fund health insurance as listed in the current Master Agreement; grant a \$1000 retention incentive to be deposited to a medical HRA for each returning certified staff; remove intramural basketball stipend from the extracurricular pay matrix and pay at an hourly rate; add Middle School cross country to the extracurricular pay matrix at .05 percent of base (WMS Athletic Class V); and approve contract language revisions relating to provisional contract renewal; discretionary leave and Article I Recognition for collective bargaining purposes (proposed language revisions attached). B Steffen moved D Hill seconded to accept the recommendations of the committee as stated. All members present voted aye.

### **HEALTH INSURANCE**

P Denning moved K Shepherd seconded to offer 3 insurance deductible options (\$750; \$1000; \$2400) for the Montana School Health Wellness Program health Ins as per the recommendation of the Insurance committee. All members present voted aye. It was noted that the issue of health insurance be studied beginning in the fall of 2011

### **ALGEBRA I CREDIT IN EIGHTH GRADE**

W Murphy stated that he supports and encourages 8<sup>th</sup> grade students to take Algebra I however the University system does not recognize the credit earned in 8<sup>th</sup> grade. Following discussion J Seifert moved P Denning seconded that 8<sup>th</sup> grade students continue to be offered Algebra I with the knowledge that official transcript will indicate Algebra I was completed in grade 8 but no credit will be issued. The grade received in the 8<sup>th</sup> grade will not be used to calculate GPA or class rank at the high school level. All members present voted aye.

### **PARTICIPATION IN FEDERAL PROGRAMS**

T Erickson moved B Steffen seconded to approve participation in Title I; Title II; and other Federal Programs. All members present voted aye.

**OBSOLETE ITEMS**

P Denning moved K Shepherd seconded to declare the attached DCHS list of items obsolete. All members present voted aye.

P Denning moved B Steffen seconded to declare the attached Elem lists of items obsolete. All members present voted aye.

**PURCHASE DRIVERS ED VEHICLE**

G Carlson requested quotes for a used passenger car (quotes attached). The consensus of the Building, Budget and Transportation committee members was to purchase a 2008 Saturn Aura XE with 26,322 miles from Glendive Auto Sales. The cost of the vehicle is \$12,500. J Germann stated the Aura and 3 other District owned vehicles will be used in the Drivers Education program. P Denning moved B Steffen seconded to accept the recommendation of the committee and purchase the 2008 Saturn. All members present voted aye.

**DONATIONS**

B Steffen moved M Hoffman seconded to accept a cash donation of \$82.61 to the DCHS from Ohiopyle Prints. It was noted that the donation is a percentage of total sales of "Red Devil" printed apparel and other items at the local Albertson's store. All members present voted aye.

**STAFFING**

M Hoffman moved K Shepherd seconded to hire DCHS classified staff (list attached). All members present voted aye.

T Erickson moved J Seifert seconded to hire Jefferson classified staff and webmaster (list attached). L Simonton and B Steffen abstained, all other members present voted aye.

B Steffen moved D Hill seconded to hire Lincoln classified staff and webmaster (list attached). P Denning abstained, all other members present voted aye.

P Denning moved D Hill seconded to hire Washington classified staff (list attached). All members present voted aye.

J Seifert moved K Shepherd seconded to hire Transportation and Central Office classified staff (list attached). All members present voted aye.

B Steffen moved P Denning seconded to hire Kirk Leinwand, Bill Sadorf and Kevin Pena – DCHS assistant foot ball and Brittany Ceaser – DCHS assistant girls basketball. All members present voted aye.

**REPORTS**

J Germann reported that a section of the Lincoln roof will be repaired using a polyurethane coating as recommended by the Building, Budget and Transportation committee. The cost will be \$6,300.

J Germann stated that V Panasuk was awarded a scholarship to attend a Transformational Leadership for Educators conference in Denver, CO on June 8-10. Travel, lodging and meals will be paid by V Panasuk. It was the consensus of the Board to grant V Panasuk professional leave for the conference.

With no further business to come before the Board the meeting adjourned at 9:50pm.

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CHAIRMAN

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CLERK